

**Conservation Commission Meeting Minutes
March 12, 2014**

Members Present: Louis A. Napoli, Chairman, John T. Mabon, Sean F. McDonough, Douglas W. Saal.

Members Absent: Deborah A. Feltovic, Albert P. Manzi, Jr, Joseph W. Lynch, Jr. Vice Chairman

Staff Members Present: Jennifer A. Hughes, Conservation Administrator, Donna M. Wedge, Conservation Secretary.

Pledge of Allegiance

Meeting came to Order at: 7:04 PM Quorum Present.

Approval of Minutes of 1/8/14, 1/22/14, & 2/12/14

- A motion to accept the meeting minutes of 1/8/14, 1/22/14, and 2/12/14 as drafted and reviewed is made by Mr. McDonough, seconded by Mr. Mabon.
- Vote unanimous.

Public Hearings: 7:05 PM

Request for Determination of Applicability

172 Sutton Street (Facilities Department, Town of North Andover)

- Mr. Saal reads the legal notice.
- Stephen E. Foster of Town of North Andover Facilities Department presents the project for drainage improvements including minor grading, drip trenches and gutter work.
- Mr. Napoli states he visited the site and saw that the sills are rotting because water is hitting off the ground. Supports work to stop the rotting.
- Mr. Foster states erosion control is proposed.
- Mr. Mabon states work would occur on 3 sides of the building and would stay away from brook.
- Mr. Foster states there are no point source discharges. Looking to infiltrate.
- Mr. Mabon asks about slope of regrading.
- Mr. Foster states it would drain toward train tracks.
- Mr. McDonough asks if any waivers are needed. Answer: none.
- A motion to issue a negative determination is made by Mr. Mabon, seconded by Mr. McDonough.
- Vote unanimous.

Documents:

- *Application Checklist-Request for Determination of Applicability*
- *WPA Form 1-Form Request for Determination of Applicability*

- *Project Description*
- *Signatures and Submittal Requirements*
- *NHESP Map dated 2/27/2014*
- *USGS Map dated 2/27/2014*
- *Photos of Thrift Shop*
- *Scholfield Mill existing condition Plan dated 2/28/2014*
- *Scholfield Mill Proposed Plan dated 2/28/2014*

1160 Great Pond Road (Brooks School) (Whitman & Bingham Associates)

- Mr. Saal reads the legal notice.
- The commission has a brief discussion about the stormwater connection
- A motion to grant the request for a continuance to March 26, 2014 meeting is made by Mr. McDonough, seconded by Mr. Mabon.
- Vote unanimous.

Documents:

- *E/Mail from Brian Palm of Brooks School requesting a continuance to March 26, 2014 meeting dated March 12, 2014.*

Notice of Intent (NOI)

242-1593, 16 Berry Street (North Andover Holdings, LLC) (LEC Environmental Consultants, Inc.) (cont. from 2/26/14)

- The applicant Eric Loft of North Andover Holdings, LLC, Ann Marton of LEC Environmental Consultants, Inc., Theodore C. Regnante of Regnante, Sterio & Osborne, LLP, Matthew Bombaci of Goldsmith, Prest & Ringwall, Inc. are present.
- Administrator states the Zoning Board of Appeals approved a decision last night.
- Ms. Marton states changes were made to the CR as requested by NHESP including a change to the mowing schedule.
- Mr. Mabon asked about the path surface.
- Ms. Marton states a pervious rubber playground material would be used.
- A motion to close the public hearing and issue a positive order of conditions within 21 days is made by Mr. McDonough, seconded by Mr. Saal.
- Vote unanimous.

General Business: 7:20 PM

242-1459, 1001 Turnpike Street (Orchard Village, LLC) (Christiansen & Sergi, Inc.) (cont. from 2/12/14)

- Administrator states the applicant is requesting a continuance to March 26, 2014 meeting. Joseph Peznola of Hancock Associates reviewed the porous pavement driveways. Some were not functioning as intended. He recommends reviewing them after ground is thawed.
- A motion to grant the request for a continuance to March 26, 2014 meeting is made by Mr. McDonough, seconded by Mr. Mabon.
- Vote unanimous.

Documents:

- *E/Mail from Christiansen & Sergi, Inc. requesting a continuance to March 26, 2014 meeting dated March 12, 2014.*
- *Letter from Hancock Associates dated March 9, 2014.*

By-law Regulations, Fees and Checklist Revisions

- Administrator reviews the proposed regulation changes: a fee change for delineation review on NOI and RDAs where the resource areas are more than 100' l. f. The first 100' would be included in the NOI/RDA filing fees; changes to the submittal requirements; and stormwater regulation changes.
- The commission discusses the fee changes and agrees not many filers will be affected.
- The commission thinks the submittal requirements should be tested before final approval. Commission members are fine with electronic plans and 11 x 17" copies.
- Mr. Mabon states with stormwater management should be reviewed by Mr. Lynch.
- A motion to continue bylaw regulation to April 9, 2014 meeting is made by Mr. McDonough, seconded by Mr. Saal.
- Vote unanimous.

Documents:

- *Copy of By-Law regulations and checklists March of 2014.*

A motion to adjourn the meeting at: 7: 48 PM is made by Mr. Saal, seconded Mr. McDonough

Vote unanimous.